



**ASSAM BIO REFINERY PRIVATE LIMITED**  
(A JOINT VENTURE ENTERPRISE)  
POST BOX NO. 003, N.R.COMPLEX  
DISTRICT : GOLAGHAT (ASSAM)  
PIN: 785699

**CIN : U74999AS2018PTC018547**  
**PAN : AAQCA9789H**  
**TAN : SHLA04440C**

**GSTN**

Assam : 18AAQCA9789H1ZP

**Work Order**

WO number/date  
**430000799-TRI/02.07.2024**  
Contact person/Telephone  
Himangshu Saikia/07002582922  
E-mail ID : himangshu.saikia@nrl.co.in

300498  
CLARITUS MANAGEMENT CONSULTING PVT LTD  
A 27 C, SECTOR 16, NOIDA, GAUTAM BUDDHA  
201301 UTTAR PRADESH  
Tel: 7217663741  
Fax:

**LICENSE FOR ADOBE ACROBAT READER**

**Currency: INR**

Dear Sir/Sirs,

With reference to your quotation dated and subsequent correspondences / discussions had with you till date against our enquiry / tender No. dated , we are pleased to issue this work order as per terms and conditions given below:

**1. CONTRACT VALUE:**

The estimated contract value of this order is as shown in the schedule of rates below. The actual contract value will be subject to variations depending upon the actual quantities of work executed measured jointly and accepted for payment at site.

**2. ENGINEER-IN-CHARGE:**

You are requested to contact **Abhijit K**, ABPRL who will be the Engineer-in-Charge for further instruction and execution of the work including submission of bills. Period of this contract is noted in subsequent sheets forming part of this contract document.

**3. SECURITY DEPOSIT:**

Registered Office: Assam Bio Refinery Private Limited, G.S.Road, Christanbasti,  
Guwahati-781005  
Website: [www.abrpl.co.in](http://www.abrpl.co.in);  
Corporate Identification Number : U74999AS2018PTC018547

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There is a requirement of submission of Security Deposit as per Clause No.10.0 and 25.0 of General Conditions of Contract (GCC). You are requested to submit 2.5% of contract value as initial security deposit within ten days from the date of receipt and acknowledgement of this work order. The balance 7.5% will be recovered in installments through deductions at the rate of 10% of the value of each running account bill till the total security deposit amount is collected. Alternatively, Contractor, at his option, can furnish bank guarantee from nationalized bank for 10% of the contract value towards security before commencement of job.

#### 4. Agreement

You are required to execute an agreement as per the pro-forma in the General Conditions of Contract on a non-judicial Stamp paper of appropriate value. The contract shall be signed by you/your authorized representative holding a valid power of attorney. All costs towards the same shall be borne by you. A copy of the same is enclosed with this order, which need to be submitted without any deviation within ten (10) days from receipt of this order.

#### 5. MOBILISATION/DEPLOYMENT OF RESOURCES:

Wherever necessary, you will mobilize and deploy adequate resources including equipment's, tools and tackles so as to execute the job as recommended by the EIC in all respects without any additional cost to the owner.

#### 6. STATUTORY LAWS:

The contractor will not engage minor labour below 18 years of age under any circumstances and will fulfill and comply all the provisions of applicable act and indemnify the company against all claims, which may arise out of such Acts & Rules framed there under. The Acts and Rules to be abided by are 'The Contract Labour (Regulation and Abolition) Act', 'The minimum wages Act', 'The Workman's Compensation Act', 'The Payment of Wages Act', 'The Payment of Bonus Act', 'The Employees Provident Fund & Misc. Provisions Act', 'Inter State Migrant Workmen (Regulation of Employment & Condition of Service) Act' or any other Acts or Statute nothere in above specifically mentioned having bearing over engagement of workers directly or indirectly for execution of work and submit copies of the same wherever necessary to the Engineer-in-charge before start of the work.

#### 7. SAFETY, SECURITY & ENVIRONMENT:

All statutory & safety/security norms and regulations followed by ABPRL will be fully complied too. Any work in the Refinery shall be covered through work / safety permits. It will be contractors' responsibility to provide all safety gadgets specified for the work.

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Three copies of this work order are enclosed. Please return duplicate and triplicate copy of this document duly signed and stamped on all pages to the undersigned and the Engineer-in-charge as indicated within 7 days from the date of receipt. Please note that your work will start only after furnishing all the documents as sought and stated herein.

Thanking You

Yours faithfully,

For and on behalf of Assam Bio Refinery Private Limited



Head Purchase



Chief Executive Officer

WO number/date  
**4300000799-TRI/02.07.2024**

Item No.	Service Code Description	Order qty.	Unit	Price per unit	Total value
00010	<b>Adobe Pro Licenses</b>	1	Activity unit		56,250.00
<b>The item covers the following services:</b>					
10	Adobe Pro Licenses	3	LS	18,750.00	56,250.00
<b>Total Value( Exc. Taxes ) : (INR)</b>					<b>56,250.00</b>

Total Amount (in words): FIFTY SIX THOUSAND TWO HUNDRED FIFTY only

Thanking You

Yours faithfully,

**For Assam Bio Refinery Private Limited**

  
**Head Purchase**



  
**Chief Executive Officer**

WO number/date  
**4300000799-TRI/02.07.2024**

#### TERMS & CONDITIONS

1) PAYMENT TERMS: 100% PAYMENT SHALL BE RELEASED WITHIN 30 DAYS AFTER DELIVERY, INSTALLATION, SUBMISSION OF CORRECT INVOICE AND CERTIFICATION OF EIC.

2) DELIVERY PERIOD: WITHIN 15 DAYS FROM THE DATE OF PLACEMENT OF PURCHASE ORDER.

3) VALIDITY PERIOD: 01 YEAR FROM THE DATE OF PLACEMENT OF PURCHASE ORDER.

\*NOTE: CLAUSE NO 03 "SECURITY DEPOSIT", 04 "AGREEMENT" & 05 "MOBILISATION/ DEPLOYMENT OF RESOURCES" NOT APPLICABLE TO THIS PURCHASE ORDER.

#### 'GENERAL INFORMATION'

##### 1. TAX DETAILS:

GST NO.(ASSAM) : 18AAQCA9789H1ZP

PAN NO. : AAQCA9789H

CIN NO. : U74999AS2018PTC018547

##### 2. DETAILS OF ABRPL BANK

PUNJAB NATIONAL BANK,

BANK ACCOUNT NO.:- 4651002100005541,

ADDRESS: - CORPORATE BANKING BRANCH, LIC BUILDING FANCY BAZAR, GUWAHATI, ASSAM,

IFSC CODE:- PUNB0018900